



## HURUMA INSTITUTE OF HEALTH AND ALLIED SCIENCES

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### APPLICATION FORM FOR ADMISSION TO CERTIFICATE AND DIPLOMA (NTA LEVEL 4,5,6) PROGRAM IN SOCIAL WORK 2021/2022 –ACADEMIC YEAR

#### 1.0 INSTRUCTIONS TO APPLICANTS: -

##### 1.1 Completion of the form:-

Read this application form carefully before filling it. Forms are to be completed using BLOCK LETTERS and be returned to the Institute through.

The Principal,  
HURUMA INSTITUTE OF HEALTH AND ALLIED SCIENCES,  
P.O. BOX 394,  
Mkuu - Rombo - Kilimanjaro

##### 1.2 Entry Requirements: -

Candidates wishing to be enrolled at **HURUMA INSTITUTE OF HEALTH AND ALLIED SCIENCES** to pursue a Diploma course (NTA level 5) in Social Work, the general minimum entrance requirements are as stipulated as follows:-

##### 1.2.1 Minimum Entry Qualification for Diploma (NTA LEVEL 5)

I. Basic Technician Certificate (NTA LEVEL 4) from any recognized institute by NACTE in related programmes accompanied with at least four passes at Ordinary Certificate of Secondary Education. OR

II. Advanced Certificate of Secondary Education with at least one principle and one subsidiary in relevant subjects excluding Religious Subjects OR

III. Possession of technician Certificate in social work related disciplines including Community Development, Nursing, Gender, Child Protection, Community Work, Counseling, Youth Work, law, psychology and Basic technician Certificate in Community health.

**1.3 Application must be accompanied with:**

- I.Certified copy of certificate (s) for Secondary school education
- II.Certified copy of Advanced Certificate of Secondary Education
- III.Certified Copy of Basic Technician Certificate from any recognized Institute by NACTE
- IV.Certifiedcopy of birth certificate/Affidavit
- V.Certifiedcopy of Basic Technician Certificate and Transcript
- VI. Two recent passport photos and
- VII.An original pay in slip of a non-refundable application fee of Tshs.Twenty five Thousands (25,000/=)

**1.4 Bank account:**

Application fees should be paid through Account number **40403500007 NMB** with Account Name: Our lady of Kilimanjaro Sisters.

**2.0 APPLICANT'S PERSONAL RECORD**

Write your name as appear in your form four certificate

SURNAME \_\_\_\_\_ FIRSTNAME \_\_\_\_\_ MIDDLE NAME \_\_\_\_\_

Male/Female (M/F)\_\_\_\_\_

ADDRESS \_\_\_\_\_ TELEPHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

Date of birth \_\_\_\_\_ Place of birth \_\_\_\_\_

NATIONALITY \_\_\_\_\_ REGION \_\_\_\_\_ DISTRICT \_\_\_\_\_

Profession \_\_\_\_\_

Religion \_\_\_\_\_ Primary school name \_\_\_\_\_

**MARITAL STATUS:**

Married  Single  Divorce  Widow  None

**Close Relative:**

NAME \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_

ADDRESS \_\_\_\_\_ TELEPHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

### 3.0 ACADEMIC QUALIFICATIONS:

#### Certificate of Secondary Education Examination (CSEE)

School Name	
NumberIndex	
Year of Completion	
Division	
Subject passed at CSEE	
Subject Name	Grade
Advance Certificate of Secondary Education Examination (ACSEE)	
School Name	
NumberIndex	
Year of Completion	
Division	
Subject passed at CSEE	
Subject Name	Grade

3.0 Wheredid you get the information of the opportunity to study in HURUMA INSTITUTE OF HEALTH AND ALLIED SCIENCES? (List all sources)

## 4.0 FEE STRUCTURE

### SCHOOL FEE STRUCTURE

S.N 0:	ITEM	FIRST YEAR	SECOND YEAR	THIRD YEAR
1	Meals	800,000/	800,000/	800,000/
2	Accommodation	450,000/	450,000/	450,000/
3	Tuition fee	900,000/	900,000/	900,000/
5	NACTE Fee	15,000/	15,000/	15,000/
6	Caution money	30,000/	-	-
7	Local and Zonal Examinations	40,000/	40,000/	60,000/
8	Library and internet Services	50,000/	50,000/	50,000/
9	Identity card	5,000/	-	-
10	Graduation	20,000/	20,000/	80,000/
11	Procedure and log Books	10,000/		
<b>TOTAL</b>		<b>2,320,000/</b>	<b>2,275,000/</b>	<b>2,335,000/</b>

- The School fee shall be paid in **Account Name: Our Lady of Kilimanjaro Sisters, Account Number: 40403500007, NMB Bank.**
- None will be allowed to sit for End of Semester Examination unless has paid the required Semester Fee.
- **Uniform and Casual Clothes**

These include 2 pair of trouser, 2 shirts, 2 sweaters, 1 short sleeve sweater for boys and 2 gowns, 2 sweaters, and 1 short sleeve sweater for girls. Casual clothes includes; 3 T-shirts, 3 Black trousers for boys and 3 skirts for girls) Total cost of all uniform = **Tsh. 180,000/=**

### OTHER EXPENSES WHICH ARE PAID DIRECT TO THE STUDENT OR MINISTRY

#### A. Paid direct to the Student

- a. Student union Fees **10,000/=**
- b. Field work which will comprises; Social welfare offices, Elderly Institutions, Police stations, Orphanages, and Children rehabilitation centers. **200,000/=**
- c. The first and second year, **2<sup>nd</sup> semester** student shall conduct field work practice; student will be allocated in the community for the entire period of **8 weeks** per each semester. The students should come with **Tsh 200,000/=** for her/his stay in the community
- d. National Health Insurance Fund **50,400/=** per year. Don't deposit in the account. Come with them.

## **OTHER REQUIREMENTS**

- Pair of bed sheets, pillow and pillow case of light blue (Bed sheet available in the collage for **18,000/ to make uniformity**)
- 3 pairs of flat or low heel black shoes
- A blanket, bed net for all
- Light Blue Tracksuit for evening self-study for all
- Bring an umbrella for use during rain season
- Boys come with 1 black trouser and 1 white shirt
- For Examination purposes please come with 1 rim of A 4 paper
- Bucket for bathing and washing your clothes
- Laptop/Tablet (if affordable), exercise books for writing, pen, English medical dictionary,
- Religious books according to one's Faith
- Eating utensils
- Transport to and from school will be covered by students himself.
- Come with your Secondary uniform for interim use while waiting for proper Uniform